**FUND-REQUEST-** **FORM for time-unlimited MoA (FR-Form)**

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| **Project Code** *(please fill in project code)*: |
|       |
| **1-Project Title**: |
|       |
| **2-Location of project** (*region, country...*): |
|       |
| **3-Project period start and end date** *(please specify the period for this fund request, not the project duration)*: |
|       |
| **4-Applicant name, address, contact details** *(e-mail & phone)* **and institutional affiliation (***please attach every 3 years your* ***CV*** *and a copy of your* ***ID*** *separately to process application****!****)*: |
|       |
| **5-Project Coordinator, address and institutional affiliation** *(if different from “4-applicant”)*: |
|       |
| **6-Focal species** (common + scientific name**), include IUCN Red List status** *(or other endangerment listing)* **of focal species**: |
|       |
| 7-Does the project collaborate with other NGOs/partners? *(please identify if applicable)*: |
|       |
| **8-Project proposal** *(purpose, aims, objectives, methodology, monitoring, time schedule, budget details with separately listed material and staff costs. You can fill in here, or instead attach a separate project proposal of any format plus, if available, any additional information, references, literature, pictures etc..* |
|       |
| 9-Will local people/communities participate in the project? *(If yes, please describe how they will benefit)*: |
|       |
| 10-Has the project been approved by government bodies of the host country *(if yes, please identify agencies/ministries. If no, please explain why not applicable)*: |
|       |
| **11-Project type** *(please indicate the project type, several indications possible)*:  |
|       | Education: *Enhancing public education and awareness: changing behavior* |
|       | Capacity Building: *Enhancing the capacity of conservation practitioners who implement conservation* |
|       | Communities: *Enhancing the capacity of communities in order to benefit biodiversity conservation* |
|       | Research: *Undertaking research and monitoring related to species and habitat* |
|       | Species: *Undertaking direct action to enhance species viability and persistence* |
|       | Habitat: *Undertaking direct action to enhance habitat quality, viability and persistence* |
| **12-Project summary** *(please provide a short summary of no more than 50-80 words)*: |
|  |
| **13-Total fund requested from ZGAP** *(please convert to EURO and* ***attach budget overview*** *in table style)***:**  |
|       EURO |
| **14-Total annual project budget for this project/project part** *(please state entire project budget available)*: |
|       EURO |
| **15-Share of ZGAP funding in total annual funding** *(please specify the share in percentage)*: |
|       |
| **16-Other current funding partners for this period** *(please state fix and potential partners including amounts)*: |
|       |
| **17-Bank details** *(please fill in all requested detail to process application!)*: |
| Bank account holder name:      Bank account holder address: Street:      City:      Postcode:      Phone no.:      Bank details:IBAN-No./Account-No.:      BIC/SWIFT-code:      PAYPAL-address:      Bank address: Bank name:      Street:      City:       Postcode:      Country:       |
| **18-If private bank details used or address different to the project country, please provide explanation:** |
|       |
| **19-Last Status report** *(please provide the date of sending to project@zgap.de):* |
|       |
| **20-Tax identification number:** |
|       |
| **21-Legal status of the NGO** *(please provide a registration number or attach a copy of a respective document)*: |
|       |
| **22-Fund request is based on existing Memorandum of Agreement / Contract** *(please provide details like:* ***time limited*** *or* ***time unlimited*** *MoA and date of signature etc.)*: |
|        |

**! Please consider that for the support of ZGAP only direct emails (no cc) to project@zgap.de can be processed especially for applications, memorandum of agreements, fund transfers and status reports!**

The applicant agrees to:

• ZGAP's electronic processing and storage of data provided in conjunction with this proposal. This information may
 be passed on to reviewers as part of the ZGAP’s review- and decision-making process.

• having all address and communication data published relating to the grants holders and institutions (e.g.
 telephone, fax, e-mail, internet website), as well as information on the content of this project (e.g. title, summary,
 keywords, international cooperation), if approved,

• I/We understand that the publication of this information may be opposed by contacting the ZGAP no later than
 four weeks from receiving the award letter.

**! ZGAP VetAdvice !**

If you should experience medical issues or diseases in your animals during the course of your project, you have the opportunity to approach ZGAP VetAdvice Team to get free advice that is based on the assessment of veterinarians experienced in exotic animal medicine. Please feel free to get in touch with us using the corresponding application form on our website: www.zgap.de/index.php/en/vetadvice